



पत्रांक : ए०केटी०यू०/परी०नि०का०/2024/शा०परि०/1358

दिनांक: 11 नवम्बर, 2024

सेवा में,

निदेशक/प्राचार्य,

विश्वविद्यालय से सम्बद्ध बी०टेक पाठ्यक्रम

संचालित करने वाली समस्त संस्थायें।

**विषय:** विश्वविद्यालय शैक्षिक सत्र 2024-25 हेतु बी०टेक पाठ्यक्रम के द्वितीय वर्ष के तृतीय सेमेस्टर में होने वाले ब्रांच परिवर्तन के सम्बन्ध में।

महोदय,

कृपया उपरोक्त विषय के सम्बन्ध में अवगत कराना है कि सत्र 2024-25 के बी०टेक० पाठ्यक्रम के द्वितीय वर्ष के तृतीय सेमेस्टर में होने वाले ब्रांच परिवर्तन, निम्न के अनुसार किये जायेंगे:

B.Tech students (except B.Tech Biotechnology and B.Tech Agriculture Engineering) who are promoted to third semester are eligible to apply for change of branch after completing the first year of the course. The following rules will be applied for change of branch as mentioned in ordinance for Undergraduate Course (B.Tech.) 2018-19.

1. Change of branch may be allowed only against the vacant seats in the third semester as per the university regulation as given.
2. Maximum number of students permitted to change the branch shall be 25% of the students enrolled (newly admitted and readmitted in first year in the respective branch) (s), subject to the strength of the class not decreasing below 75% of intake approved by AICTE. After branch change the intake must not be more than approved AICTE intake.
3. In second year (III Semester), a student with minimum **6.5 YGPA** or higher in first year without Carry Over Papers and has passed all the subjects in single attempt shall be eligible for branch change. Re-admitted student/ Ex-student/lateral entry student shall not be eligible for branch change.
4. Branch change in second year shall be made only against clear vacancy in the particular branch. Vacancy (V) being defined as:  
$$V = I - (\text{Reg} + \text{Rep})$$
$$I = \text{AICTE Approved intake for the branch.}$$
$$\text{Reg} = \text{Number of Regular students promoted to III semester.}$$
$$\text{Rep} = \text{Number of Students re-admitted in III semester.}$$
5. Vacancy shall be calculated in every branch within seven days after the declaration of first year (main) result of that academic session as on **08 November, 2024**. Any changes in the result after Carry Over Examination shall not affect the above calculated vacancy.
6. Fee waiver category students shall be eligible for branch change only against the approved intake for fee waiver in a particular branch. All norms pertaining to branch change including 1 to 4 shall be applicable for branch change of fee waiver category students only against fee waiver seats.
7. Branch Change Shall not be permitted to any course where **Reg + Rep > I**. Under no circumstances, there shall be any exception to this stipulation.
8. Branch change in second year shall be strictly in accordance with the merit list prepared by the College/Institute on the basis of YGPA obtained by a student in the first year.
  - a. In case of more than one student in a class having same YGPA, the student having secured a greater **NUMBER** of higher grades shall be placed higher in merit.
  - b. If the merit is still undecided after implementing rule 8(a) i.e. more than one student has identical grades in all subjects, then the student securing higher percentage of marks in first year shall be placed higher in the merit.

P.T.O

9. In case a student has applied for re-evaluation/scrutiny of his/her marks of first or second semester and the result has not been declared till the time of change of branch, then, such student shall not be entitled for change of branch on the basis of his/her subsequently revised result.
10. Branch change facility is not applicable to the students admitted to B.Tech. (Agricultural Engineering.)/B.Tech. (Bio-Technology).
11. Change of programme from one to another shall not be allowed i.e., a student admitted in one Undergraduate programme shall not be allowed to change to another Undergraduate programme.
12. The change of branch if allowed will become effective from B.Tech. III semester.
13. The Branch change process must be completed by **20 November, 2024**. Further change of branch shall not be permitted.

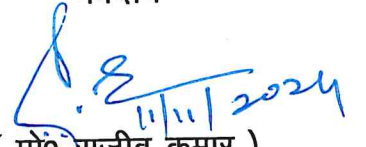
अवगत हो कि EWS श्रेणी में प्रवेश लिए गये छात्रों को विश्वविद्यालय के वर्तमान में लागू शाखा परिवर्तन नियम बिन्दू-6 में अंकित Fee Waiver श्रेणी के समान मानते हुए शाखा परिवर्तन EWS श्रेणी में स्वीकृत (अनुमोदित) सीटों में ही किया जाए।

- EWS श्रेणी में अनुमोदित सीटों को द्वितीय वर्ष में भी AICTE से अनुमोदित सीटों के समान अतिरिक्त ही रखा जाए।
- EWS श्रेणी में की गयी सीटों की गणना अन्य किसी भी प्रकार की, किसी अन्य श्रेणी में, शाखा परिवर्तन की प्रक्रिया में न सम्मिलित की जाए। शेष शाखा परिवर्तन के नियम यथावत् रहेंगे।

आपसे अनुरोध है कि उक्त के अनुसार ब्रांच परिवर्तन कर संलग्न प्रपत्रों में प्रत्येक दशा में हस्ताक्षरित कर कार्यालय के ई-मेल [coeoffice@aktu.ac.in](mailto:coeoffice@aktu.ac.in) पर दिनांक 20 नवम्बर, 2024 को साय: 5:00 बजे तक प्रेषित करते हुए तथा हस्ताक्षरित हार्ड कापी को दिनांक 25 नवम्बर, 2024 तक अधोहस्ताक्षरी कार्यालय में उपलब्ध कराने का कष्ट करें।

उक्त तिथि के पश्चात शाखा परिवर्तन के किसी भी प्रस्ताव पर किसी भी दशा में विचार नहीं किया जायेगा तथा उक्त तिथि के उपरान्त शाखा परिवर्तन संबंधी कोई भी प्रस्ताव स्वतः ही आमाम्य हो जाएगा।

भवदीय

  
( प्रो० राजीव कुमार )  
परीक्षा नियंत्रक

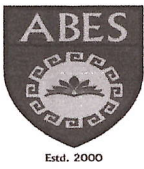
**पृष्ठांकन संख्या व दिनांक: उपरोक्त।**

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।

1. प्रतिकूलपति/कुलसचिव/वित्त अधिकारी, ए०के०टी०यू०, लखनऊ।
2. अधिष्ठाता स्नातक/परास्नातक, ए०के०टी०यू०, लखनऊ।
3. संयुक्त/उप परीक्षा नियंत्रक, ए०के०टी०यू०, लखनऊ।
4. प्रभारी, ई०आर०पी०, ए०के०टी०यू०, लखनऊ।
5. जनसम्पर्क अधिकारी, ए०के०टी०यू०, लखनऊ।
6. स्टाफ आफिसर, कुलपति, ए०के०टी०यू०, लखनऊ को मा० कुलपति महोदय के अवलोकनार्थ।

( प्रो० राजीव कुमार )  
परीक्षा नियंत्रक





# ABES Engineering College, Ghaziabad

Office of Registrar

## NOTICE

Ref: ABES/RO-B/ 219/2024

Date: 13.11.2024

**Sub:** Change of Branch for Session 2024-25

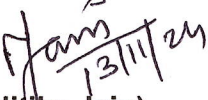
In reference to the university notification AKTU/COE/2024/Branch Change/1358, dated 11.11.2024, students of B.Tech. who are desirous to change their branch in the second year can apply for branch change through Application Form S-12(Copy attached) by or before 14.11.2024. The eligibility & process to apply Branch Change is as under: \_

**A. Eligibility Criteria as per the University Notification:**

1. Change of Branch is allowed only if there is a clear vacancy against the approved intake in a particular branch. **In case of non-availability of vacancy, Branch Change will not be applicable.**
2. A student who **passed all the subjects of the First Year (Sem I & Sem II) in one attempt without any grace marks / Carryover Papers with a 6.5 YGPA or higher is eligible.**
3. Branch change shall be strictly in accordance with the merit list on the basis of the YGPA obtained by a student in the first year. In case of more than one student in a class having the same YGPA, the merit shall be prepared as following:
  - (a) In case of more than one student in a class having the same YGPA the student having secured a greater number of higher grades shall be placed higher in merit.
  - (b) If the merit is still undecided after implementation of rule 8(a) i.e. more than one student has identical grades in all subjects, then the student securing a higher percentage of marks in the first year shall be placed higher in the merit.
4. Fee waiver category students shall be eligible for branch change only against the approved intake for a fee waiver in a particular branch. The remaining conditions as eligibility etc. will be the same as above.
5. EWS Category students shall be eligible for branch change only against the approved intake for EWS in a particular branch. The remaining conditions as eligibility etc. will be the same as above.
6. **Re- admitted student/Ex-student/ Lateral entry student/ Kashmiri Migrant/ AICTE PMSSS** shall not be eligible for branch change.
7. In case a student has applied for re-evaluation/scrutiny of his/her marks of the first or second semester and the result has not been declared till the time of change of branch, then the such student shall not be entitled to change of branch on the basis of his/her subsequently revised result.

**B. Process:**

1. Fill S-12 application (copy attached) and attach a copy of result.
2. Get your parent's signature on application for their consent.
3. Meet your HOD for his/her consent.
4. Submit duly filled application to Ms. Charu Vaish (Dy. Registrar) **by or before 14.11.2024 (3:00 pm).**
5. Wait till the further information notifies.

  
(Nitika Jain)  
Registrar

**C.C.:**

1. Chairman & Directorate Office for information please.
2. All-Academic HODs for information and necessary action to display on department's notice boards.
3. All B.Tech. II Year Students through mail
4. Hostel Wardens (Boys & Girls) for putting on notice boards & Web Admin for uploading on college website.
5. Web Admin is requested to upload the notice on the college website.



**ABES Engineering College, Ghaziabad  
ABES Business School, Ghaziabad**

**APPLICATION FOR BRANCH CHANGE**

The Registrar  
ABES Engineering College  
Ghaziabad

Date:

I, \_\_\_\_\_ S/D/O \_\_\_\_\_

Permanent R/o \_\_\_\_\_

was admitted in B.Tech.( ) 1<sup>st</sup> Year as Regular (against approved intake) /FW (supernumerary seats)/EWS having Admission No. \_\_\_\_\_ University Roll No. \_\_\_\_\_,

I have cleared my 1<sup>st</sup> Year B.Tech. ( ) without any grace marks / carryover.

I hereby request you to change my branch based upon my 1<sup>st</sup> Year performance as per the provision of the university ordinance (the result of 1<sup>st</sup> year B.Tech. enclosed). The details of obtained marks of B.Tech. 1<sup>st</sup> Year and my preferences of Branches is as under:

SGPA of 1 <sup>st</sup> Semester	SGPA of 2 <sup>nd</sup> Semester	Any Grace Marks or Carry Over Paper in any semester (If Yes give details)	Remark (If any) For official use

My preferences for change of branch are as under:

Current Branch	Desired preference of Branch Change (CSE/CS/CSE(AIML)/CSE(DS)/ CE/IT/ECE/EN/ELCE/ME)								
(0)	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)

I have read the rules & regulations as mentioned in the University notification and ordinance regarding Branch Change. I hereby give my acceptance for changing my Branch as per preference requested by me. I have informed my parents and have got their consent for the same.

(Signature of Student with date)  
Mob. No.:

Consent of Parent (Sign)  
Mob. No.:

Recommendation of HOD (Sign)

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(For office use only)

Application received on:

(Signature of Office Staff with Date)

Name:

Checked & Verified by:

(Signature of Deputy Registrar with Date)  
Name:

(Signature of Registrar with Date)  
Name: